

**Designation: State Coordinator**

Location: Kolkata

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## **I. Background**

Aangan works with children in dangerous situations like child trafficking, child marriage, hazardous work and abuse. Our prevention model targets 'hotspots' across the country where children are most at risk - either because these are sites of hazardous child labor or are associated with harmful traditions like high rates of child marriage, trafficking and girl child discrimination. Here, we work with parents, children and government officials to build strong care and protection systems that keep children safe.

## **II. Position Summary**

This is an exciting opportunity with the potential to achieve a multi-faceted role, which includes;

- Co-creating, implementing and managing the operational plan and strategic vision that is rooted in the local context of the district where Aangan works.
- Building and strengthening critical relationships and partnerships with district and state level government officials.
- Communicating internally and externally to invest key stakeholders (funders, government, partners and team) in the vision of keeping children safe from harm.
- Ensure a balance of progress against quantitative targets as well as high quality and deep work for sustainable impact.

This role requires frequent travel (about 15 days a month at the minimum) to the district and across locations that Aangan works in.

## **III. Key Duties and Responsibilities**

- ➔ Build ownership, investment and accountability to the overall strategy to be achieved for the district, among team members, community, partners and other key stakeholders including government officials, funders etc.
- ➔ Articulate, set and achieve, the pre-determined goals for the district that will serve as milestones of progress.
  - Ongoing and hands-on training, planning support of team members who are responsible for training and coaching of partners and who also work in close coordination with the local government officials.
  - Work closely with the team and the partners to understand the gaps in implementation on the field and problem solve creatively with the district team to address any challenges and barriers.
- ➔ Support the delivery of training sessions to partners and govt. officials and ensure that training objectives are being achieved.
- ➔ Builds and maintains relationships with key government officials at a state, district and local level.
- ➔ Works in collaboration with the partners, taking action data reports from the community back to authorities to demonstrate the effectiveness and sustainability of joint working between the officials and the community.
  - Collates and prepares reports to share with authorities with the aim of communicating key protection issues, actions planned and taken
  - Present reports to state and district level officials to push for actions,
  - Plan for and conduct trainings for govt. officials on different aspects of child protection.
- ➔ Assist in preparing other team members for meetings by conducting relevant background research, planning meetings, drafting talking points etc.

→ Track key policy developments and trends relevant to child protection and our work at all levels of government.

→ Builds and manage relationships with key funders

→ Enhance continuous learning for partners by working closely and directly with them.

#### **IV. Knowledge, Skills and Abilities**

- Understanding of the local context and socio-political environment of the state
- Communication skills so as to deliver a compelling message through oral and written mediums to diverse stakeholders
- Influencing and persuasion skills so as to leverage people and relationships to outcomes
- Relationship-building so as to connect individuals, groups, and partners with shared goals
- Critical Thinking & Problem solving: Ability to action data and ask the right questions
- Ability to multi-task and be resourceful in the face of uncertainty
- Strong project planning and project management skills
- Willingness to travel frequently

#### **V. Education and Experience**

- A Masters degree in a relevant field
- 5+ years work experience

Please send your CV and Cover Letter to [srabonti@aanganindia.org](mailto:srabonti@aanganindia.org)

**Please mention “State Coordinator, Jharkhand ” in the email subject.**