

Program Specialists

Locations: Varanasi, Patna, Kolkata, Delhi

I. Background

Aangan works with children in dangerous situations like child trafficking, child marriage, hazardous work and abuse. Our prevention model targets "hot-spot" districts across the country where children are most at risk - either because these are known red-light areas, sites of hazardous child labor or are associated with harmful traditions like high rates of child marriage and girl child discrimination. Here we work with parents, children and government officials to build strong care and protection systems that keep children safe.

II. Position Summary

The Program Specialist will be a part of the Training team, responsible for assessing the short-term outputs and mid to long term impact of Aangan's prevention model implemented across 6 states. S/he will have a deep understanding of Aangan's programs and outcomes to be achieved and will work in collaboration with the classroom training and coaching team. S/he will be responsible for gathering ground-level data providing a basis for evidence-based decision making on necessary improvements to both the classroom training as well as coaching interventions with the women apprentices. In addition, s/he will document, provide feedback on and disseminate lessons learned in line with set indicators linked to programmatic outcomes.

III. Key Duties and Responsibilities

Primary responsibilities include but are not limited to:

- Will oversee consistent collection of evidence from the field through regular visits, focus group discussions, one to one meetings and conversations with community volunteers, girls and boys etc.
- Will record, manage and preserve feedback and evidence gathered in a safe and accessible way
- Will check the quality of the evidence and data gathered from the field
- Will analyse and discuss findings gathered from the field on a regular basis with the classroom training and coaching teams
- Will ensure that monitoring information is discussed in the appropriate forum and in a timely fashion in terms of implications for future action
- Prepares consolidated quantitative and qualitative monthly progress reports for their specific state and hotspots for the Senior Team including identification of problems, causes of potential bottlenecks in implementation, and providing specific recommendations
- Promotes a results-based, emphasizing results and impacts of the program.

IV. Competencies and Abilities

- Strong Critical Thinking & Problem solving
- Strong organisational skills and ability to thrive in a fast-paced environment.
- Time management and ability to prioritise multiple tasks with quick turn-around on outputs.
- Strong inter-personal skills
- Ability to undertake regular field visits and interact with different stakeholders

- Demonstrated ability in report writing and presentation.
- Responds positively to critical feedback and differing points of view
- Proficient in Microsoft Word and Excel
- Willing to travel when required

V. Education and Experience

- Bachelor's or Master's Degree in Social Science, Statistics, Economics
- +5 years work experience, knowledge and understanding of project monitoring and evaluation

Please send your CV and Cover Letter to renuka@aanganindia.org and Chaitali@aanganindia.org

Please mention 'Program Specialist' in the email subject.